

Business Loan Application Checklist

Thank You for considering Community Futures Lesser Slave Lake Region as your lender. The following documents are needed to process your loan request.

Please complete the Business Loan Application and attach the following items:

- Cash Flow Projections (1 Year)
- Business Plan (*Template Available from Community Futures*)
- Personal Net-Worth Statement of business owners/principals, spouses, guarantors.
- Copy of Birth Certificate and Drivers License
- Personal Resume
- Verification of Contributed Equity
- Letter of Decline from traditional lender
- Provincial/Municipal Business License
- Loan Application and Processing Fee: \$500.00

If Applicable:

- Signed Offers to Purchase (Buildings, Land, Equipment, ...)
- Copy of All Mortgages (Residential, Business, Other Real Estate)
- Assessment of all Real Estate (*Tax Assessment, Appraisal, or Relator's Assessment*)
- Copy of Trade Certificate
- Estimates For Renovations, Equipment, Construction
- Copy of Lease

For Existing Businesses pleas Attach:

- Financial Statements for Past 3 years
- Aged Listing of Accounts Receivable and Accounts Payable
- Detailed Listing of equipment and Inventory
- Current Corporate and/or Personal Income Tax Returns
- Copy of company Incorporation/Registration – if incorporated

Community Futures Lesser Slave Lake Region

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